

Pavilion Reservation Rules & Regulations

Parks, Recreation and Cultural Arts Department Pavilion Reservation Policies

1. The reservation is for the covered Pavilion only. The park ground area and all other park facilities will remain open to the general public.
2. Park hours are from 6 a.m. to 10 p.m.
3. The Parks, Recreation and Cultural Arts Department Managing Director or the designee have the right to refuse rental if the proposed event conflicts with scheduled events of the Parks, Recreation and Cultural Arts Department or is in conflict with a confirmed reservation.
4. Payment for rental of facility is due upon making the reservation, and a signed rental contract is required with all reservations.
5. Applicant must be age 21 or over to reserve this facility. Two chaperones, age 21 and over, shall be required for youth (age 18 and under) functions. Youth groups larger than 50 are required to have one additional chaperon for each additional 25 youth.
6. If cancellation is required, notification must be received at least one week in advance of scheduled use date, and a refund in the amount of 75% of the reservation fee will be returned. If cancellation notice is given less than one week of the scheduled date, all reservation fees will be forfeited. Date and location changes sustain the same penalties as a cancellation.
If Parks, Recreation and Cultural Arts Department initiates cancellation due to park closing (i.e. flooding, damage, etc.) lessee will be notified as far in advance as possible. Lessee will be permitted to reschedule the reservation. If unable to reschedule, a full refund will be made. **NOTE:** Parks, Recreation and Cultural Arts Department will not initiate cancellation of reservation due to rain or inclement weather. Refunds will not be made due to rain or inclement weather on scheduled use date.
7. Fires shall be confined to Parks, Recreation Cultural Arts Department designated fireplace/grill. Lessee shall be responsible for furnishing combustible materials for fireplaces/grill fires. Fire pits or rings are prohibited.
8. Overnight camping shall be prohibited except in designated areas by special permit only from the Parks, Recreation and Cultural Arts Department.
9. Cutting or burning of any trees or shrubs (dead or otherwise) located in the park area is prohibited. Per State law, removing wildlife from public lands is prohibited.

10. Set up and clean up must be completed within the reservation time frame. All litter generated by lessee shall be placed in proper receptacle in order to keep facility and adjacent grounds neat and clean.
11. Alcoholic beverages, gambling and exterior loud speakers (amplifiers) are prohibited.
12. Lessee shall be responsible for payments of repairs costs for damages to Parks, Recreation and Cultural Arts Department property and equipment caused by lessee's using the facility.
13. It is unlawful to have money raising activities including but not limited to; collection of fees for admission, sale of any food, drinks, services, or commodities within parks, parkways, or other recreation facilities, or on public streets and right of ways within three hundred (300) feet of the boundary of the same, unless specifically authorized by the Parks, Recreation and Cultural Arts Department Managing Director or designee.
14. Motorized vehicles are not allowed on trails and unpaved park areas, Temporary amusements (Bounce Houses, etc.) require patron provided generator, Amusements/Slides with water features are prohibited.
15. All other rules and regulations in regard to Garland Parks as listed under [City Ordinances](#) also apply to usage of this facility.
- 16. For emergency maintenance of utilities or water, please call 972-205-3210.**
- 17. RESERVATIONS MADE AFTER 1:30 P.M. FOR THE SAME DAY, OR AFTER 1:30 P.M. ON FRIDAY FOR WEEKEND USE ARE NOT GUARANTEED TO HAVE LIGHTS & ELECTRICITY.**
- 18. Pavilion Locations**
 - Arnold & Carol Ablon Park; 3850 Ablon Trail Drive, water is located to the back of the pavilion
 - Gatewood Pavilion; 4917 Duck Creek Drive, water is to the left along sidewalk as you enter pavilion from parking lot.
 - One Eleven Ranch; 2121 Brand Road; water (red handle within pipe cover) is on the left side of the pavilion next to the grill.
19. Reservation information is available through any Garland Recreation Center, by calling 972-205-2750 or by accessing the Parks, Recreation and Cultural Arts website, GarlandParks.com.